

## FUNDING APPLICATION

The Mission of the 'Seeds Foundation' is 'To gather, manage and grow its assets and to distribute funds for purposes which will significantly increase the missional effectiveness of Seeds Uniting Church.'

APPLICANT <i>(individual or group)</i>			
Name _____			
Address _____			
			Postcode _____
Phone/fax	Work _____	Mobile _____	Fax _____
Email address _____			

CONTACT PERSON			
Name _____			
Phone/fax	Work _____	Mobile _____	Fax _____
Email address _____			

MISSIONAL ENDEAVOUR	<div style="border: 1px solid black; padding: 5px; width: fit-content;">                 In a brief sentence or two explain your project             </div>

DESCRIBE ENDEAVOUR IN DETAIL	<div style="border: 1px solid black; padding: 5px; width: fit-content;">                 Describe exactly what your project is about here – what is the product, the service, what results do you hope to achieve, who will this benefit?             </div>
<div style="border: 1px solid black; padding: 5px; width: fit-content;">                 The Self- Funding component relates to the amount that you or others will contribute to the project. Evidence is required when you submit your regular cycle report.             </div>	

FUNDING FOR ENDEAVOUR			
The ENDEAVOUR is expected to take ..... months at a total cost of \$ .....			
Funding requested	\$	Commencing	date
Self funding component	\$	From where?	
Other funding being sought	\$	From where?	
<b>Total</b>	\$		

When is funding required?      Upfront       Quarterly payments   
 (upon notification of estimated costs)      (upon evidence of receipts)

**COMPONENT COSTS OF ENDEAVOUR** (list all major cost components)

(\*only complete year 2 & year 3 if this is an ongoing project – maximum term is 3 years)

Component	Year 1 (\$)	*Year 2 (\$)	*Year 3 (\$)

Please list all the costs associated with the endeavor. E.g. printing, specific supplies, administration, stationery & postage, gifts ...e.t.c

**Risk management** is the identification, assessment, and prioritization of risks followed by ways to monitor, and control the probability and/or impact of unfortunate events. Examples of risks are : failure of project design, development, production, legal liabilities, credit risk, accidents, natural causes and disasters as well as deliberate attack from an adversary, or events of uncertain or unpredictable root-cause.

**RISK MANAGEMENT (OHS&W, Legal obligations, hazards, risks, ...)**

Detail any risks related to this ENDEAVOUR and action that can be taken to manage them.

Area for detailing risks and actions.

**SEEDS UNITING CHURCH MISSION**

(must be answered by all applicants)

Provide details on the way in which the endeavour will support the Mission, Vision & Core Behaviours.

Please visit our website for information on our Mission, Mission Plan & Core Practices  
[www.seedschurch.org](http://www.seedschurch.org)  
 'guests - about us')

**ENDORSEMENT**

All applications must be endorsed by the applicant's relevant Ministry Oversight. Attach a copy of endorsement.

Please have a leader or Pastor from Seeds Uniting Church endorse your project.

## OUTCOMES

List the anticipated outcomes from this ENDEAVOUR, who will benefit and how. Attach extra page if needed.

Outcomes	Who will benefit?	How will they benefit?

Please be as specific as possible when answering this question. What do you hope to achieve, who will be blessed and how will they be?

## IMPLEMENTATION

List the anticipated implementation plan for this ENDEAVOUR, what strategic steps need to be taken to ensure sustainability. Attach extra page if needed.

Implementation Steps	Time Frame

Some examples include:

- Create a team
- Seek funding
- Advertise / promotion
- Gather supplies
- Community contacts
- Follow Up

## EVALUATION

Describe the methodology to be used to evaluate both the outcomes and benefits to demonstrate the success or otherwise of the endeavour.

How will you assess if this project met your goals? Some examples include:

- Request feedback via evaluation forms
- Create a core team to look at the feedback from written & verbal comments & recommend any changes that may be required
- Personal follow up

**NB: THIS SECTION IS FOR OFFICE USE ONLY**

**RECOMMENDATION AND REASONS**

**Signature:** \_\_\_\_\_ **Date:**    /    / 20